



Minute of AGM Meeting

Menzies Hall 7.30 pm 11 May 2023

1.	<p>Welcome and apologies.</p> <p>Present: Anna (chair), David S, Jackie, Jeannie, Rowena, Nigel, Sarah, Andy, Ellen, Gavin, Jane, Margo, Lorna, Rosie, Anne, Gerry, Tony</p> <p>Apologies received Maggie, Helen, Alan, Kevin, Cindy, Sheila, Rosellen.</p>
2.	<p>Minute of previous meeting</p> <p>The minute of the AGM of 2022 was approved (Proposed Andy – seconded Sarah)</p>
3.	<p>Chairman’s Report</p> <p>It’s been our first somewhat normal year since the pandemic and, although Covid hasn’t gone away, we’ve been able to resume normal activities as a club again. After a well-supported trip to Rhyl for the One Act British Finals in June and a well-earned summer break, we began panto preparations in August. Members’ efforts in making connections with Balfour High School paid off when we had an audition room full of fresh young faces looking for a part to play!</p> <p>With a goal of attracting a youth membership, the team was keen that all should have an opportunity to take part in some way, either on or off-stage. Babes in the Wood, directed by Gavin, was a resounding success, selling out well in advance of opening night and receiving rave audience reviews. Taking on board feedback that some people were unable to get tickets, increasing the number of performances this year may be something for the new committee and panto production team to consider. As soon as panto was over, Tony cast and began rehearsing Irish dark comedy ‘Losers’ by Brian Friel, this year’s entry in the One Act Play Festival. This gave several more of our adult members (Andy, Sarah, Rosie & Lorna) a chance to tread the boards. On two levels, no less! Despite scooping up several trophies at District and Division level (‘Thanks be to God’, as Cissie would say), the team just missed out on a spot at the Scottish Final. Two final performances for a packed home crowd on a triple bill with the hilarious Plaza Suite Act 3 (directed by Barbara) and a mini-Macbeth youth play (directed by David & Jackie) brought their production to a close.</p> <p>Plaza Suite Act 3 had a second run in April, along with visiting company 88 Theatre who brought their festival play, Happy Jack. The final night social for the two casts was a testament to friendships forged in community drama.</p> <p>So, it’s been a busy Covid-comeback year with a high standard and variety of productions we can be proud of. As the Treasurer’s report will show, we’re also making a profit again. Now the challenge will be to keep the momentum going.....so what next?</p> <p>Many of our panto youth cast came back for Macbeth, the quality of which suggests we could definitely consider putting a FADS entry into the SCDA Youth Festival in 2024.</p> <p>I’ll be directing another youth play, The Day the Stampers United. This is part of a project called ‘Positive Stories for Negative Times’ offered by production company Wonder Fools. We begin rehearsals next week and performances will be in mid-July, both in Fintry and also at Perth Theatre as part of a regional festival.</p>

	<p>Now we've achieved our goal of increasing and maintaining our youth members, I'd like to focus next on developing our adult membership.</p> <p>As a club we have a real need to build capacity within our existing membership and potentially also expand our network of directors, performers and skilled volunteers behind the scenes. An informal mentoring scheme could be an effective way to pass on key skills.</p> <p>We have a portion of our membership ready to hand over responsibility for some key areas. For example, we'll be looking for a new team to step into the costume store this year to support Sheila and Helen to reduce their roles. Lorna could use more hands to help with set design and props. We currently have no core team for stage management & set building, with several members stepping into these roles in turn to support individual productions.</p> <p>We're fortunate to have had continued support with lighting (from Chris) and several members with sound, but we need more people learning these technical skills. Tony organised our recent directing workshop with Guy Hollands, and it's hoped a follow-up date can be booked later in the year to support members who are keen to direct a FADS production.</p> <p>We also need performers of all ages to be able to cast many of the plays our members would like to bring to the stage!</p> <p>Our 'Open Day' strategy last September proved ineffective, but what I think is powerful is word of mouth, and there's some great support for what we do from our local community. I don't have all the answers so, if you've got ideas about how to engage new or returning adult members, please consider joining the committee for the 2023/24 year.</p>												
<p>4.</p>	<p>Treasurer's Report.</p> <p>The full Accounts examined by Gill Smith FCA, to whom our grateful thanks are due, are appended to the minute.</p> <p>The Accounts were approved by the meeting.</p> <p>Noted that:-</p> <p>We should be applying for grants – Stirling Council has a Grants Officer. There are moneys too available from the Windfarm. We are on the mailing list.</p> <p>We don't know what other clubs are charging for tickets and we should check this.</p> <p>The limit of 100 on Hall seating needed investigating as it seems much smaller than before.</p> <p>Consider a Sunday matinee for panto.</p> <p>Membership stands at 36 Adults, 18 Junior/Student and 8 primary aged children.</p>												
<p>5.</p>	<p>Election</p> <table border="0"> <tr> <td>Chair</td> <td>Anna Foran nem. con.</td> </tr> <tr> <td>Secretary</td> <td>Tony Flisch (proposed Anna seconded David S)</td> </tr> <tr> <td>Treasurer</td> <td>Gerry/Cindy nem. con.</td> </tr> <tr> <td>Committee</td> <td>Barbara, Lorna, Margo – re-elected Andy (proposed Sarah seconded David S) Nigel (proposed David S seconded Sarah)</td> </tr> <tr> <td>Co-opted</td> <td>Jane (FOH etc.) Sarah (Publicity etc.)</td> </tr> <tr> <td>Noted</td> <td>Committee to consider the inclusion of a youth member</td> </tr> </table> <p>Committee members stepping down were thanked.</p>	Chair	Anna Foran nem. con.	Secretary	Tony Flisch (proposed Anna seconded David S)	Treasurer	Gerry/Cindy nem. con.	Committee	Barbara, Lorna, Margo – re-elected Andy (proposed Sarah seconded David S) Nigel (proposed David S seconded Sarah)	Co-opted	Jane (FOH etc.) Sarah (Publicity etc.)	Noted	Committee to consider the inclusion of a youth member
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<p>6.</p>	<p>Discussion – following points of note</p> <ul style="list-style-type: none"> • Local clubs closing down – should we have another open day? • Rowena has identified three new members • We need to keep in touch with those who have expressed interest. Two youth members interested in sound and set design • We might hold a summer social event and invite local clubs • Barbara still keen to do Mr Moonlight for SCDA in Spring 2004 • David and Jackie to do half-term youth play in Feb 												

	<ul style="list-style-type: none">• Play Reading with Gin to be organised – Margo• Sara keen to direct a small play but still looking for material• The Choir has paused for the moment• We need a lead costume person. David been giving thought to this but welcomes suggestions.
7.	Meeting closed at 8.50 with thanks to Chair

Registered Charity No SC 030251

**FINTRY AMATEUR DRAMATIC
SOCIETY REPORT AND
ACCOUNTS**

30 APRIL 2023

REFERENCE AND ADMINISTRATIVE INFORMATION

Committee members

Anna Foran	Chair
Sheila Fraser	Hon. Secretary
Gerry Eckersley	Hon. Treasurer

Tony Flisch (co-Secretary)

Cindy Gray (co-Treasurer) (Appointed 17 May 2022)

Barbara McLeod (Appointed 17 May 2022)

Lorna Flisch (Appointed 17 May 2022)

Margo Campbell (Appointed 17 May 2022)

Kevin Boland, Andy Barr and Jeannie Woodburn resigned on 17 May 2022.

Registered Address

22 Hays Hill, Kippen, FK8 3 EQ.

Charity Registration Number

SC 030251

Website

www.fintrydrama.org.uk

The trustees submit their report and accounts for the year ended 30 April 2023.

Structure, Governance and Management

The Society is an unincorporated association with its own constitution.

The trustees comprise the members of the Society Committee, who are recruited by seeking appropriately experienced volunteers amongst the membership. Committee members are appointed at the Annual General Meeting. The current members of the Committee are listed on page 1.

The management of the Society is carried out entirely by the Committee.

No remuneration was paid to any members of the Committee. Members are reimbursed for expenses incurred, as many of the Society's expenses have to be paid for immediately by cash or personal card.

Objectives and activities

The principal activity of the Society is to advance the education of the public in the art of drama by the presentation of public performances and other related activities.

This objective is achieved by producing plays on a regular basis, which are performed in local venues.

Achievements and performance

Our year began with Housebound travelling to Rhyl to represent Scotland in the SCDA One Act Play Festival British Finals. Despite a fabulous performance, FADS was pipped to the post by England. However, it was great to see so many members travelling to Wales to support the team.

Christmas marked a full return to Panto, with Babes in the Wood playing to sell out audiences over 8 performances in November-December.

Spring was also a busy time, with three one act plays. The first of these, Losers was our SCDA One Act Play Festival Entry, which won three trophies (including overall winner) in the District Round in the Menzies Hall in February. Unfortunately, it did not progress beyond the Eastern Divisional Round. However, Losers got another outing at the end of March. It was performed together with the Plaza Suite Act 3 and the Scottish Play, which our younger members had rehearsed and performed during school half term. Our final production of the year also attracted good audiences, with Plaza Suite Act 3 being staged alongside 88 Theatre's Happy Jack (abridged), which represented the Western Division in the SCDA One Act Play Festival Scottish Finals.

Committee and AGM

Three office bearers and five ordinary members (including a co-Secretary and a co-Treasurer) were elected to serve in 2022/2023 at the AGM, held on 17 May 2022.

This year the Club had 36 adult members, 18 juniors/students and 8 primary-aged children.

Financial Review

The results for the year show a profit of £3,303 which increases our funds carried forward to £10,488. This growth reflects a full return to club activities post-COVID, with modest income from three successful productions.

The net income from performances was £5,578 as opposed to £1,526 in 2021/22.

Reserves policy

It is necessary for the Society to hold a sufficient level of reserves to meet expenditure on productions, most of which has to be paid before any income is received from the performances.

TRUSTEES' REPORT

(continued)

Committee responsibilities

The Committee acknowledges its responsibilities for:

- (i) ensuring that the Society keeps proper accounting records that disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the accounts comply with the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 and the provisions of the constitution;
 - (ii) safeguarding the assets of the Society and taking reasonable steps for the prevention and detection of fraud and other irregularities;
 - (iii) preparing a Trustees' Annual Report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice and
- (iii) confirming that an audit will not be required for this year.

GERRY ECKERSLEY AND CINDY GRAY

Treasurer/Co-Treasurer

26 April 2023

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 APRIL 2023**

	2023	2022
	Unrestricted	Total
	£	£
Receipts		
Membership fees	856	664
Income from productions	11,953	3,614
Income from social events	1,172	0
Donations	180	900
SCDA refunds	1,937	0
Bank interest	22	1
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Total receipts	16,120	5,179
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Payments for Charitable Activities		
Cost of productions	6,375	2,088
Cost of social events	1,176	0
Insurance	512	511
Affiliation fees (Sports Club, SCDA)	1,035	30
Licenses	338	0
Rental (Menzies Hall, Green Room, Community Hub)	2,901	0
Miscellaneous	0	332
Donations	0	473
Donation to SCDA	0	83
Gifts	48	0
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Total payments for charitable activities	12,385	3,517
Payments relating to assets		
Equipment	432	247
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Total payments	12,817	3,764
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Surplus/(deficit) for year	3,303	1,415
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Total funds brought forward	7,185	5,770
	<hr/>	<hr/>
Total funds carried forward	£ 10,488	£ 7,185
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**STATEMENT OF BALANCES
AS AT 30 APRIL 2023**

	2023	2022
	Unrestricted	Total
	£	£
Cash and bank balances brought forward	7,185	5,770
Surplus/(deficit) for year	3,303	1,415
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Cash and bank balances carried forward	£ 10,488	£ 7,185
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Other assets

The society owns some items of equipment. The only equipment considered to be of more than nominal value is the lighting control equipment installed in the Menzies Hall, Fintry. This was purchased in May 2007 for £22,029 and is now considered to be worth some £2,000. The committee does not consider this worth insuring.

Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

Approved by the Committee and signed on its behalf

GERRY ECKERSLEY AND CINDY GRAY

Treasurer/CoTreasurer

26 April 2023

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF FINTRY AMATEUR DRAMATIC SOCIETY

I report on the accounts for the year ended 30 April 2023 set out on pages 4 and 5.

Respective responsibilities of committee and reporting accountant

As described on page 3, the Committee is responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Committee considers that the audit requirement of Regulation 10(1)(d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the Society and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

GILL SMITH FCA

7 Napier
Road
Killearn

11 May 2023